Yearly Status Report - 2018-2019

Part A	

Data of the Institution	
1. Name of the Institution	**COLLEGE OF COMPUTER SCIENCES**
Name of the head of the Institution	**Dr. ANJALI PARAG KALKAR**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**02067174200**
Mobile no.	**9822425844**
Registered Email	**iosccs@gmail.com**
Alternate Email	**principal@ccspune.in**
Address	**College of Computer Sciences, Survey No. 130, Near Bhumkar Chowk, Mumbai -Bengaluru High Way, Wakad, Pune.**
City/Town	**Pune**
State/UT	**Maharashtra**
Pincode	**411057**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**private**
Name of the IQAC co-ordinator/Director	**PROF. ANISHA MAHINDRAKAR**
Phone no/Alternate Phone no.	**02067174200**
Mobile no.	**9028598883**
Registered Email	**nandodeanisha@gmail.com**
Alternate Email	**anishamahindrakar@ccspune.in**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.ccspune.in

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.ccspune.in/academic-calendar/

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	**C**	**1.82**	**2018**	**30-Nov-2018**	**29-Nov-2023**

6. Date of Establishment of IQAC

10-Nov-2015

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
FDP on Investor awareness	**19-Dec-2018** **1**	**27**

FDP on Behavioral Aspects of Organization and Decision Making	13-Dec-2018 1	24
Importance of skill development in current environment	01-Oct-2019 1	120
Importance of core elements & Human values	19-Dec-2018 1	61
One day Awareness & Job opportunities in Private Banking Sectors Program	25-Jan-2019 1	84
Health checkup	29-Sep-2018 1	27
Health checkup	29-Sep-2018 1	140
Mathsmenia	12-Dec-2018 1	40
Letter & Report Writing	31-Jan-2019 1	68
Make Your Own Eco-Frendly Ganpati	06-Sep-2018 1	55

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View Link]()
10. Number of IQAC meetings held during the year :	**5**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View Uploaded File]()

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1.IQAC supervises and monitors the activities throughout the year.

2.The academic calendar is placed in IQAC for approval of CDC members and it also monitors the actual implementation of different activities through the academic monitoring committee.

3.IQAC encourages teacher's to organise and attained workshop on syllabus restructuring and important topics related to respective departments.

4.The IQAC conducts workshops at college level on teaching, learning and evaluation process.

5.Feedback from students, parents and alumni is taken twice a year. Analysis of feedback is placed before IQAC. After discussion the review is conveyed to HOD's. IQAC suggest changes if required in teaching learning process. HOD's then convey it to concern staff members. Likewise, the pro active and functional IQAC of the college acts as the Think Tank. The IQAC cell works at three levels, as Initiator of the quality initiatives in the college, as collaborator with other departments and committees and as monitoring/ supervising agent in the college.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To organise workshop on IPR	Workshop was organised on IPR to make students more aware about current need of Intellectual Property Right.
To conduct certificate courses	More Certificate courses on skill enhancement were conducted
To improve research activities	Faculty member's published research papers in high impact factor & in UGC approved journal.
To conduct E – waste management Drive.	E – waste management Drive was run successfully.
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14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
College Development Committee	30-Jan-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	05-Feb-2019
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution being affiliated to SPPU follows the curriculum as designed by the University. To ensure effective curriculum delivery, a well planned and documentation process is implemented which can be enumerated as follows.. Qualified faculty is appointed as per norms prescribed by UGC & University. The annual academic calendar is prepared by academic monitoring committee chaired by Principal at the beginning of each academic session, which is uploaded on the college website. Students are also informed about the probable teaching days, examinations, different academic, curricular, co-curricular activities throughout the year. The Principal then make appointments of the members of each statutory committees. An Examination Committee is formed with college Examination Officer. The committee ensures the smooth functioning of the University Examinations, publication of results, filling up of examination forms and all other matters related to the examination process. Orientation programme is organized every year for newly admitted students to make them aware of the college mechanism, code of conduct along with curriculum implementation. Regular departmental meetings are conducted for smooth functioning of college. In consultation with Principal, departmental heads plan and implement different activities such as subject allocation for teachers, preparation of time tables, different academic plans such as class internal evaluation, aptitude tests, shadow placement programme, arrangement of seminars, guest lectures, workshops, etc. The conventional class room teaching is also supported with tutorials, assignments, unit tests, open book tests, class presentations, group discussions, educational tours, etc. The college provides e- library facility which is made accessible to both teachers & students. The IQAC encourage teachers to use innovative pedology. The teachers also follow the learner centric methodology to construct knowledge. They try to achieve the objectives and outcomes (COs, PSOs and POs) through the use of a variety of teaching methods- traditional, student-centric and innovative, including ICT tools. The implementation of the teaching plan and the activities

of the department is monitored by the HOD, IQAC and the Principal. Minutes of departmental meetings are maintained and decisions are recorded. Post-graduate students are specially trained to handle assignments, open-house seminars and dissertation to prepare themselves for academic research in future. Special care is taken to address the problems of slow learners, advanced learners and first generation learners. Slow and advanced learners are identified and specific programmes are delivered to cater to their differing needs and maximize their potential. IQAC supports the same by providing guidelines. Records of the same are maintained by departments. Besides, the mentoring system enables the faculty to give personal attention to students and monitor academic progress. To provide wider exposure in their subjects and career guidance, guest lectures by eminent teachers are periodically arranged by departments. In addition, value-added and certification courses conducted by departments impart skills to students. Social net-working sites are also used by departments for interaction between faculty and students beyond the class hours.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Certificate Course on Basic Skill of Maths and Stats	0	23/07/2018	15	Focus on Mathamettics knowledge	Skill oriented for different jobs
Tally ERP	0	09/08/2018	15	Focus on Accounting Knowlege	Skill developed by Accounting
Basic C Language	0	27/11/2018	15	Focus on Programing Laguage	skill developed on programming
Python Programming0	0	25/02/2019	10	Focus on Programing Laguage	skill developed on programming

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	229	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Communication Soft Skill	01/08/2018	75
Aptitude Test	02/08/2018	87
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MSc	Computer Science	41
MCom	Commerce	13
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

IQAC takes feedback from various stakeholders towards the end of the academic year on curricular aspects, student satisfaction survey as well as on institutional processes. Feedback on curricular aspects and institutional processes is taken from students, teachers, alumni, parents. A Feedback Committee is formed by IQAC for that purpose. It follows set procedures taking feedback, analyzing and submitting feedback analysis reports to IQAC. The IQAC has a feedback mechanism which is conducted with a questionnaire given to the Final year students regarding the performance of each teacher. The Questionnaire when collected is sorted out and result is made by the coordinators with confidentiality and submitted to the principal. The principal gives out the feedback report to each of the members of the faculty and discusses with them their weak points and tries to work out a solution to the problem faced by the students and teachers. The Student support and Progression cell Manages the online STUDENT SATISFACTION SURVEY or feedback of the Students and ALUMNI regarding their impression on the college and their suggestion for improvement in the Teaching Learning Process, infrastructure, administration, Canteen etc. The Cell also gives out a feedback form to the parents of the students to know the impression they have regarding the facilities provided by the college such as canteen, administration, teaching, etc. The Cell takes improvement measures wherever it is possible. To ensure better teacher performance, IQAC takes feedback from students on faculty every year and the same is communicated to the faculty. In IQAC meetings with the staff/HODs, their views are solicited and suggestions are made.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MSc	Computer Science	240	77	77
MCom	Commerce	120	36	36
MA	Arts	240	33	33
BBM	International Business	80	11	11
BBA	Business Administration	240	62	62
BCA	Computer Application	320	100	100
BSc	Computer Science	320	114	114
BCom	Commerce	360	217	217
BA	Arts	360	100	100
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	604	146	34	13	13

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
34	34	6	9	1	2
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring system is implemented in the institute. The college has a strong mentoring system in place where students have the opportunity to develop a relationship with a faculty member who can become a role model for the students by offering support and counselling. It is a particular form of relationship designed to provide academic support and comfort to an individual. The mentor's role is to help the mentee, strengthen their ability, recognize their skills and interests and assist them in developing their thinking ability to accomplish long-term goals. The mentorship program is for all the students in general and the first year students in particular. There is a mentor for a particular group of students which is allotted under Mentor – Mentee scheme. Mentor regularly interacts with the students and monitors their academic performance and attendance. Students are counselled

by the mentors, class advisors, subject faculties and HOD's for improving their academic performance and attendance. The mentor not only helps the newcomers in settling in the institution, but also solves their academic as well as personal problems. Mentors guide the students regarding their performance and schedule additional lectures/practicals if needed. The students are provided with the proper guidance by the mentors and the subject teachers and remedial lectures are conducted. Students are supported and guided both in co-curricular and extracurricular activities . The mentors of the class discusses with each and every student individually and supports them in all the possible ways to enrich their academic performance. The mentors contacts the parents and inform them about their wards performance, and the academic programmes of the college as well as the support system in mentoring scheme. The parents and students are given counselling if necessary by the mentor. A parent teacher meet is timely conducted to make parents aware of the performance of their children and also the rules and regulation of the college and the university. Whatsapp groups are created for asking and giving important messages students teachers stay connected and a very congenial atmosphere is maintained. Mentoring of students by teachers has resulted in maintaining academic friendly relationship between the two. A register is maintained by each mentor with the details of the mentee, including a passport-size photograph and also incorporates details of all interactions and functions carried out in the same. Further, a quarterly meeting also takes place of all the mentors with the Vice- Principal and the Principal of the institution to update them on the student progress and to discuss issues, if any.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
750	34	1:22

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
45	11	34	34	3

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. Mahesh Deshpande	Assistant Professor	Letter of Appreciation - Institute of Science, Poona.
2019	Mr. Prakash Raut	Assistant Professor	Best Teacher Award (College) - Institute of Science, Poona.
2019	Mr. Mukesh Chitte	Assistant Professor	Best Teacher Award (College) - Institute of Science, Poona.
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester- end/ year- end examination

BA	118133	Year	25/04/2019	19/06/2019
BCom	120133	Year	28/03/2019	07/06/2019
BSc	11013	Semester	05/04/2019	06/06/2019
BBA	10113	Semester	10/04/2019	06/06/2019
BCA	10213	Semester	05/04/2019	06/06/2019
BBM	10316	Semester	10/04/2019	25/05/2019
MA	24913	Semester	25/05/2019	01/07/2019
MCom	25013	Semester	13/05/2019	04/07/2019
MSc	21613	Semester	20/05/2019	11/07/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As college is affiliated to the Savitribai Phule Pune University, we follow number of guidelines and methods to carry out a continuous internal evaluation (CIE) system at the college level. The students are given the syllabus in detail with the exact segregation of the portion. After each topic is taught in detail, various academic activities in the form of class tests, tutorials, seminars, poster presentations are conducted. Teachers take a detailed discussion about the topic as per the university question format and gives the students a clear understanding of what is expected. Students are made aware of the evaluation process by orientation program at the beginning of the course, an academic calendar with the continuous internal evaluation (CIE) dates displayed on the college as well as on department notice boards. These tests allow the teachers to continuously assess the students to track their progress and to identify slow and advanced learners. Evaluation is done both in theory and practical examinations. The assessment remains impartial and accurate. The performance of the students is monitored by the Head of Department (HOD) and the necessary feedback is given to the Principal and concerned faculty members. The Principal conducts review meetings with all departments to discuss the improvement of student's performance. Progress Reports of internal examination is maintained by the college. Parents/ Guardians are advised to note the performance of their wards and take remedial measure, if needed. The institution is keen on monitoring the performance of the students and same is conveyed to parents.. Remedial Classes are conducted for the slow learners, absentees and the students who participate in sports and extracurricular activities. Expert guidance lectures are timely arranged for providing practical exposure to the students for their skill enhancement.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college ensures effective time management and timeliness. As per university guidelines about syllabus, academic curriculum in the college, is implemented accordingly and it is reflected in the college academic calendar. The college adheres to the academic calendar activities through out the year. This allows the teachers and the students to space out their teaching - learning plan and regular assessment of the same accordingly. For the undergraduate program, the college conducts assessment of the students in three different forms - theory, practical and viva-voce. The pattern and the marks distribution of all the components is as per the university guidelines. They are mapped with their respective course outcomes that are stated in the beginning of the course. These tests are conducted in evenly spaced out intervals to avoid pressuring the students with too many examinations. Every academic year is split into two terms. An average of best of the three internal examinations is calculated to

attain the final internal marks of the student. These marks are also vitalized to decide the course of nature for teaching slow learner students and rectify their performance before the university examination. For the postgraduate program, an internal theory examination is conducted at the end of their term. They are further assessed throughout the program on basis of their specializations, teaching modules as per guidelines. At the end, before the university examination, internal examinations are conducted. As per the college academic calendar, every department creates internal calendars to ensure timely delivery of syllabus. Every teacher follows a strict agenda that is discussed and approved by the head of their respective departments. This is followed by deducing a day-to-day division of topics and chapters. The teachers maintain their work sheets on daily basis. The academic calendar helps to complete the given syllabus in time which also helps to run CIE system in smooth manner. The students are given plenty of time before the examinations to prepare for all examinations. The principal and IQAC ensures that the academic calendar is followed by all departments for smooth functioning of all activities in the college.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.ccspune.in/pos-cos/

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
118133	BA	Arts &	24	14	58.33
120133	BCom	Commerce	36	11	30.55
11013	BSc	Computer Science	48	18	37.50
10216	BCA	Computer Application	26	12	46.15
10113	BBA	Business Administration	25	22	88.00
24913	MA	Humanities	10	7	70.00
25013	MCom	Commerce	17	14	82.35
21613	MSc	Computer Science	41	40	97.56
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.ccspune.in/student-satisfaction-survey-report/

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	1	SPPU -BOD	0.05	0.05
Any Other (Specify)	1	SPPU -BOD	0.1	0.1
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Make Your Own Eco-Friendly Ganpati	SPPU-BOD	06/09/2018
One Day Workshop on Women Safety Self Defence	SPPU-BOD	08/03/2019
One Day Workshop on Investment Awarness	IQAC	19/12/2018
Workshop on Intellectual Property Rights and Industry Academia Collaborations	IPR committee and IQAC	10/01/2019
One day workshop on Job Opporunity in Private Banking Sector	Commerce Department	25/01/2019
Yoga Meditation	College of Computer Sciences	19/06/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
COLLEGE OF COMPUTER SCIENCES(Incubation centre)	Website for Sara Corporate - by students	COLLEGE OF COMPUTER SCIENCES	Web site Development	Technical Method	15/09/2018
COLLEGE OF COMPUTER SCIENCES(Incubation centre)	Knowledeg Expo - by Students	INSTITUTE OF SCIENCE	Business Model	Business Model	06/02/2019
COLLEGE OF COMPUTER SCIENCES (Incubation centre)	Development of Website for On Sai Car Care, Silver	COLLEGE OF COMPUTER SCIENCES	Website Development	Technical Method	25/02/2019

| | Sports Club, Shree Sai Enterprises - by Students | | | | | |

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
	1	

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Commerce and Management	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Humanities	3	6.3
National	Commerce	5	6.3
International	Computer Science	1	5.5
International	Humanities	4	5.7
International	Commerce	10	4.1

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Computer Science	2
Commerce	24
Humanities	12

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	21	17	9	5
Presented papers	5	10	0	0
Resource persons	0	2	0	0

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Yuva Mahostav Elocution Competition (11/01/2019	College of Computer Sciences, Wakad, Pune Campus	5	50
Cycle Rally For Awarness Regarding Save Girl Child (12/10/2018)	College of Computer Sciences, Wakad, Pune Campus	10	54
Bhondala Dandiya Celebration (09/10/2018	College of Computer Sciences, Wakad, Pune Campus	15	43
World Aids Day 01/12/2018	College of Computer Sciences, Wakad, Pune Campus	6	50
Poster Collage Competition (26/09/2018)	College of Computer Sciences, Wakad, Pune Campus	8	50
Make Your Own Eco- Friendly Ganpati Making (06/09/2018)	College of Computer Sciences, Wakad, Pune Campus	17	55
Swachta Abhiyan (14/08/2018)	College of Computer Sciences, Wakad, Pune Campus	10	50
Blood Donation (29/09/2018)	College of Computer Sciences, Wakad, Pune Campus	25	66
Tree Plantation Program (02/07/2018)	College of Computer Science Wakad, Pune Campus	12	50
International Yoga Day (21/06/2018)	College of Computer Sciences, Wakad, Pune Campus	32	50

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Blood Donation Camp	Momento for recognition	Yashwantrao Chavan Memorial Hospital Pune.	21

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Guest Lecture (10/09/2018)	College of Computer Sciences	Awareness programme on Woman Hygein at Kala Khadak	10	50
Gandhi Jayanti (02/10/2018)	College of Computer Sciences	Lecture on Non Voilence	12	65
A show of short film EQUAL (06/08/2018)	College of Computer Sciences	Gender Equity	15	220
Poster and Collage Competition	College of Computer Sciences	Gender Equity	20	55
Workshop	College of Computer Sciences	Guidance Lecture on Core Elements and human Values	32	70
Guest Lecture	College of Computer Sciences	Guest Lecture on Personality Development Program	30	40
Workshop	College of Computer Sciences	Guidance Lecture on Women Safety and Self Defence	19	48

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Guest Lecture on ICT Software (Jaykranti College Katraj)	35	Self Support/Self Funding	1

(24/09/2018)				
Guest Lecture on Netywork Technology for BCA (Abhinav College) (11/10/2019)	40	Self Support/Self Funding		1
Guest Lecture on Challenges for Indian Economy Rajamata Jijau Shikshan Prasark Mandal Landewadi Bhosari (24/01/2018)	85	Self Support/Self Funding		1
Guest Lecture on Beti Bachaoo, Beti Padhaoo (Save Girl Child) (Nirbhay Kanya Abhiyan Rajamata Jijau Shikshan Prasark Mandal Landewadi Bhosari (28/01/2019)	53	Self Support/Self Funding		1
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Knowleged Exchange	Faculty and Student Exchange	Indira College of Commerce and Science, Tathwade	01/06/2018	01/04/2019	65
Knowleged Exchange	Faculty and Student Exchange	Jaikranti College, Katraj, Pune	11/06/2018	11/04/2019	96
Knowleged Exchange	Faculty and Student Exchange	Rajmata Jijaju Shikshan Prasarak Mandal, Arts Commerce, Science College Bhosari	21/06/2018	21/04/2019	56
Industry Academia Interface	Linkage for College Industry	Oerlikon Balzer Coating	01/06/2018	01/04/2019	23

Interface	India LTD.			

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
CCA Education Pvt. Ltd.	20/07/2018	Hand on Training - Tally, ERP 9 (GST)	69
NSE Academy	06/12/2018	Study Project , Guidance, Career,opportunity,knowledge Activity:,Organized special,lecture on 'Latest technology and trends	39
M5 (KNPS2) Teaching Traning Development ,Management Traning Organization	13/12/2018	Use and Support for Exchange Expertise ideas for the research and acadamic Knowledge	42
Santechsoft, Kothrud	07/06/2018	Internship	8
Softreeeain, Karvenagar, Pune	07/06/2018	Internship	6

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
81.12	74.78

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Classrooms with Wi-Fi OR LAN	Existing

Video Centre	Existing
Others	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
E- Granthalaya	Partially	3.0	2012

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	6271	1159062	1705	237349	7976	1396411
Reference Books	4404	802150	0	0	4404	802150
e-Books	1160	0	0	0	1160	0
Journals	21	55855	0	0	21	55855
e-Journals	0	0	0	0	0	0
Digital Database	1	35400	1	35400	2	70800
Weeding (hard & soft)	860	0	0	0	860	0
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 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	188	6	6	1	1	0	0	50	0
Added	0	0	0	0	0	0	0	50	1
Total	188	6	6	1	1	0	0	100	1

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Lecture Capturing	http://www.ccspune.in/lecture-capturing/

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
81.12	74.78	1.68	1.55

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The institutional mechanism for maintenance of the infrastructure facilities and equipments of the college are in place. Year wise proposed action plan has been prepared for the timely implementation of the same. Management's proactive and democratic approach in conducting regular meetings (CDC, IQAC etc) for budget, purchase, review meetings etc., sanctioning plans, timely disbursement of fund on regular basis, supervision of ongoing work, regular contact with head of institution, consultance with IQAC, discussion with HOD's and concern committee members helps in smooth implementation of action plan. For proper maintenance of infrastructure required care is taken on regular basis. The Library committee formulates policies and regular minutes are maintained. Purchasing of Text Books, Reference Books, subscription of journals, Accession Register, Dead Stock Register are maintained. Utilization of library e - resources are monitor through register IT enabled services. Student centric policies such as reading hall, display of new arrivals, open book library, and free access to e resources are available. Director of physical education provides sports facilities and sports equipments to the students. For Computer and electronics labs, lab technicians look after the maintenance and repairing work of various computers and other equipments to keep them update. Expert technicians are invited for maintenance and repairs. Apart from above, electricians have been appointed to solve electricity failure problems. AMC's for water purifiers coolers are updated regularly. A generator has been installed and utilized to avoid interruption in supply of power. Allocation of classrooms with ICT facilities for lectures. Its maintenance and cleanliness is made by menial staff. The college takes care about the maintenance, cleanliness, discipline, parking facility, annual maintenance contracts with required agencies are signed to keep healthy environment in campus. Sr.No Particulars Name of the service supplier 1 For Plumbing Work Jay Hari Plumbing Works 2 For Water Purifier Eureka Forbes Limited 3 For Electrician Shree Gurudatta Electrical Sales Services 4 Annual Maintenance Contract Summit Power Industries 5 For Lift Maintenance Thyssen Krupp Elevator India Pvt. Ltd. 6 For Security Guards Shivkrupa Services 7 For Housekeeping Shivkrupa Services 8 For Generator Backup Omkar Engineering

http://www.ccspune.in/http-www-ccspune-in-maintenance/

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	N.C. Joshi Scholarship	5	20715
Financial Support from Other Sources			
a) National	MAHADBT	56	472239
b)International	0	0	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Importnace of core elements and human values	19/12/2018	56	Swami Vivekanand College of Education
Importance of skill development in current environment	10/01/2019	120	Anudip Foundation
Yoga and meditation	19/06/2018	50	Miss. Krutika Shukla, Puja Sinha ,Manisha Upadhyaya
Basic skills development	04/07/2018	74	Program by In house College faculty members
Admission Counselling	01/06/2018	303	Program by In house College faculty members
Remedial Coaching	01/03/2019	167	Program by In house faculty members
Stock Market Awarness	02/08/2018	50	Stock Market Awarness
Challenges for Indian economy	20/12/2018	56	Dr.Gautom Bhong (Principal RJC,Bhosari)
Career awareness Job opportunites in Private Banking sector	29/01/2019	84	session 1-Anand joshi (T.I.M.E) session2-mrs.shika gupta Mr. Sunil Hadimani
Guidance for competitive Exam	12/09/2018	55	Mr.Ganesh Shinde(Deputy Commissioner ,Pimpri Chinchwad)

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	Stock Market Awarness	0	50	0	0
2019	Challenges for indian economy	0	56	0	0
2019	Career awareness &Job opportunites in Private banking sector	84	84	0	0
2019	Micro controller assembly programming	0	48	0	0
2019	Basics of Python	0	43	0	0
2018	Types of memory & memory mapping techniques	0	24	0	0
2018	Guidance for Competitive examination	55	0	0	0

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Tata Teleservices	365	35	Tata Consultancy	46	27

Ltd, L T infotech Ltd., Guarantee Placement, U D Square Pvt Ltd.			Services Neeyamo Pvt.Ltd Edutest Solutions Pvt.Ltd Infosys BPO Posiview technology. Ltd Pune Modern Business Solutions NetSurf Viday Ashram, Pabal iProgrammer Solutiona Pvt. Ltd, improx Data and Cloud Consulting Pvt. Ltd		
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	1	BCOM	COMMERCE	SHRI JAIN VIDHYA PRASARAK MANDAL SANCHALIT ADHYAPAK MAH AVIDHYALAY PUNE	MCOM
2019	2	BCOM	COMMERCE	COLLEGE OF COMPUTER SCIENCES ,WAKAD PUNE	MCOM
2019	1	BBA	COMMERCE	JSPM PUNE	MBA
2019	1	BBA	COMMERCE	BHARTI VIDHYAPEET PUNE	MBA
2019	1	BSc(CS)	SCIENCE	SINHGAD COLLEGE PUNE	MBA
2019	6	BSc(CS)	SCIENCE	COLLEGE OF COMPUTER SCIENCES ,WAKAD PUNE	MSc(CS)
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Retro Day	COLLEGE	26
Traditional Day	COLLEGE	20
Annual day Program	COLLEGE	24
Rangoli Competition	COLLEGE	21
Face Painting	COLLEGE	15
Chess	COLLEGE	24
Athletics	COLLEGE	104
Table Tennis	COLLEGE	24
Badminton	COLLEGE	41
Carrom	COLLEGE	137
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college has active student council. Class representative from every class is a member of the student council after nominations. General Secretary is been nominated from these selected students. Objectives 1 student council is the representative body of the student at college. 2 The objective is to make the student participation in the development of college as well as in their own development through interactive programs with the faculties administration and society. 3 The goal of the student council is to provide a common platform to students through co curricular and extracurricular activities. They are responsible for all major curricular extra curricular sports and cultural activities organised at the college premises. In our college, student council is constituted under the university act. Student council is constituted by nominating class representatives. The student council take active participation in organising various activities and also nominate student representative on each and every committee of the college. This has provided an opportunity to students to develop leadership among themselves by organising and carrying out different college activities. Activities under the council is well supported by a team of faculty members. The student council helps in maintaining academic discipline and rigor. They have special task while organizing different

cultural programs to observe important days such as republic day, Independence day and the college social gathering. Problems faced by students are sometime communicated to the college authorities through GS of the student council. Also student council plays an important role in various committees such as college development committee, IQAC, student development committee, etc. The student council works as a mediator as well as facilitator between students administration. The function of the student council is to maintain overall discipline and a healthy academic atmosphere in the college campus.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The college has registered alumina association in the year 18 -19 with the name – "College of Computer Sciences ,wakad Alumni Association". The purpose of an association is to foster a spirit of loyalty and to promote the general welfare of our college. It acts as a bridge between the formal students, current students and the college. The college regularly interacts with the members and maintains the updated and current information of all alumini. To encourage foster and promote close relationship among alumina. To provide a forum for the exchange of ideas on academic, cultural, and social issues. Apart from the formal alumini meet, we also have informal gatherings. Alumini also supports in placing current students. Tracking of career progression of pass out students is kept by alumni association by conducting annual meets. Personal communication of teachers with alumni is effectively practiced to track the progression.

5.4.2 – No. of enrolled Alumni:

80

5.4.3 – Alumni contribution during the year (in Rupees) :

40000

5.4.4 – Meetings/activities organized by Alumni Association :

2

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution has adopted very systematic approach towards decentralized participating management. The Principal has appointed two Vice Principals for two major disciplines of learning. Stake holders are involved in overall development of the Institute. The Institution has constituted various committees/ faculty members to look after various issues and effective Governance and participative management. The Heads of the Departments have been given the authority to take decisions at the Departmental level pertaining to subject assignment to teachers, workload distribution, Certificate Courses to be conducted, planning of the Academic Calendar, co curricular activities to be conducted, Remedial courses to be arranged, , continuous internal evaluation ,scheduling of practical examinations to be conducted and maintenance of records. Decentralization and Participative Management: 1. The organization of the Intercollegiate Elocution Competition and Blood Donation Camp requires great organizational skills. It is a collective effort of all faculty members entrusted with various responsibilities. Decentralization has resulted in ensuring smooth functioning and accountability. The Heads of Department and

Committee In charge take requisite permissions from the Principal for the various co curricular, extracurricular and extension activities to be conducted. 2. General Secretary of the students union is the member of college development committee. Students are empowered to play important role in different activities. Class representatives are appointed from every class. Student's active participation is seen in every statutory committee of the college.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	• As the College is an affiliated college, it has no autonomy to design and frame the curriculum of its own. The curriculum framed by the affiliating university is followed by the college for its smooth functioning. • For skill enhancement value added add on courses are conducted along with curriculum. • The activities are planned by the principal IQAC are approved through college development committee. • IQAC initiates smooth conduction of academic, co curricular and extracurricular activities. It implements monitors all departmental activities along with feedback analysis proper documentation is maintained for the same.
Teaching and Learning	• Teaching learning process initiates by preparation of academic calendar in the beginning. • The IQAC prime responsibility is to plan and supervise various activities which are necessary to increase quality of education in college. • Faculty Development program (FDP), Student Centric Method as well as Innovative Teaching methodologies are used to develop overall strength of students as well as staff. • Under the guidance of IQAC, each department is promoting the quality enhancement activities in academics through arranging workshops, seminars, etc. • The internal and continuous assessment is done as per guidelines by the SPPU.
Examination and Evaluation	• Exam Committee of the college makes all important decision regarding all internal and external examinations. A briefing session on examination is organized before commencement of every examination (unit test, assignments, class test etc.) this has been proved

	fruitful for the students. • College has continuous internal evaluation (CIE) system. CIE consist of traditional written examination with project work , assignments, Tutorials, Unit test, Class test, group discussion, power point presentation, viva etc. • In CIE process slow learner advanced learner are segregated and remedial coaching is provided as per students need.
Research and Development	• The Research and Development Cell is established by the college with an objective of promoting research activities by students and the faculty members. • College publishes Biannual INNOVATION journal with ISSN no. • Motivates faculty members for research publications in peer reviewed journals with high impact factor. • Encourages them to present papers in International/National/State Level Seminars, workshops and to act as resource persons. • R/D cell cell encourages faculty members to pursue higher education such as M. Phil Ph.D. • One of the faculty member completed its Ph.D in 2018-19.
Library, ICT and Physical Infrastructure / Instrumentation	• Provision for wi-fi facility in the campuses for use of the e-learning resources. • Increase of the internet bandwidth from 50 mbps to100 mbps through broadband and lease line to facilitate the research along with departments. • The institute has adopted quality improvement strategies in the library like subscription of N-LIST database (e books e journals), membership of Jaykar Library (S.P.P.U.) • Library is well equipped with reference books, textbooks, journals, periodicals and newspapers etc. • Total 09 classrooms are with LCD facilities Wi-Fi/LAN facilities as well as total 15 class rooms 1 seminar hall.
Human Resource Management	• The Institute appoints adequate number of qualified faculty through the procedure of open advertisement and interview by internal expert committee. • Under the guidance of IQAC ,the Institute organizes various FDP programmes for both teaching and non-teaching staff members for upgrading their skills • Medical leave provision is given to the faculty and staff members based on the request. • Self-appraisal of the teachers through Performance appraisal form. • College

	facilitating health check-up of the teaching and non- teaching staff, as well as students every year
Industry Interaction / Collaboration	• The college has establishing MoU's with reputed core industries to enhance Industry-Institute Interaction activities like industrial visits, in-hand trainings, value added courses (python, tally GST etc.), guest lecturers etc., for the career development of students. • Eminent members from industries act as visiting faculties, experts and members of various committees of the college. • Various linkages are made with nearby colleges for faculty exchange in context with expert guidance lecture.
Admission of Students	• The admissions of the students are followed as per rules and regulation based on the SPPU norms. • The college has admission cell. Proper counseling is provided through admission cell the students are guided to take admission to various courses as per their interest liking. Further admission cell also help candidate to filling the form (online offline) • Strict observance of Govt. Rules for open as well as Reserved Categories is monitored for eligible candidates and final admission process is completed by admission cell.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	MS Excel, MS word
Administration	Biometrix, EPABX, MS Excel, MS word
Finance and Accounts	Tally 9.1 ERP - Global IT Solution
Student Admission and Support	online exam portal - by Pune University, online scholarship forms by Government of Maharashtra
Examination	Online Examination Portal provided by Pune University

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Dr. Anjali Kalkar	Quiz competetion	Balaji College	400
2019	Dr. Mahesh	National	Arihant	500

Year						
	Deshpande	Level Seminar	college			
2019	Prof. Sagar Borate	National Level Seminar	Arihant college			700
2019	Prof. Sagar Borate	National Level Conference	Arihant college			500
2018	Prof. Mahendra Sonawane	State Level Workshop	Sinhgad Institute			2700
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Personality Development Program	Personality Development Program	12/12/2018	12/12/2018	27	8
2019	Two days workshop on Research methodology	Two days workshop on Research methodology	09/01/2019	09/01/2019	26	6
2019	Workshop on "Budget Analysis	Workshop on "Budget Analysis	13/02/2019	13/02/2019	26	7
2019	One day workshop on Woman safety and self defense	One day workshop on Woman safety and self defense	08/03/2019	08/03/2019	20	5
2018	Yoga meditation	Yoga meditation	19/06/2018	21/06/2018	26	19
2018	Health checkup	Nill	29/09/2018	29/09/2019	26	0
2018	FDP on Behavioral Aspects of Organization and Decision Making	FDP on Behavioral Aspects of Organization and Decision Making	13/12/2018	13/12/2018	24	10
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Workshop on Research methodology	1	16/07/2018	21/07/2018	6

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
11	34	0	13

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
• Financial support is given to faculty for publication of papers in journals and to participate in seminars and conferences. • The Institution organizes professional development programmes for teaching and non teaching Staff. • The Institution gives away one Best Teacher Award and one Best Non teaching Staff Award every year to encourage Staff to put in their best. • Employee Provident Fund is available for Staff. • The Staff can avail of leaves as is provided to them by the SPPU. • Re imbursement for Conference, Workshops and Seminars , Faculty Development Programmes Participation by faculty in FDPs, Advance to staff .	• Non teaching Staff encouraged to attend workshops, seminars or training in order to enhance their skills and proficiency. • The Institution gives away one Best Teacher Award and one Best Non teaching Staff Award every year to encourage Staff to put in their best • Employee Provident Fund is available for Staff. • Advance payment of salary is given to staff.	• Special programmes and workshops for girl students. • Students health check up organized. • Placement assistance is provided to the students. • Career Counseling sessions for students. • Remedial coaching for slow learner students. • Yoga / meditation workshop conducted for students. • Personality Development via workshops, participation in activities at college and intercollegiate educational, sports cultural events.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The Audit is conducted through the Parent Body that is Institute of Science, Poona under which separate audit is conducted for the college. The only financial source of college is fees collected from students. It is managed in a very effective and justified manner. All the transaction supported by the vouchers. All type of transactions carried out through online transactions and cheques. In exceptional cases only cash transactions are allowed. College

conducts internal and external financial audits regularly. The internal auditor is appointed by the college. He cross checks and verifies these calculations and also finds out the shortcoming/ errors and rectifies the same. College accountant rectifies the observations or shortcoming pointed out by the internal auditor. Then internal auditor submits this to the body of the management committee. The external auditor visits the campus twice in the year. All books of accounts verified by the external auditor and prepare the audited report and submit to the body of management every year before 30th June.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
00	0	00

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6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	Institute of Science,Poonas, College of Computer Sciences, wakad
Administrative	No	Nill	Yes	Institute of Science,Poonas, College of Computer Sciences, wakad

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Parent Teacher Meeting is conducted every year for all the courses. 2. Feedbacks are taken from parents regarding the teaching and learning process. 3. Communicating views which the students feel shy to communicate directly to the teachers about the college and the department. 4. Inviting valuable suggestion for development of the institution a parent member is included in college development committee. 5. The parents are also invited by college authorities for various activities such as annual social gathering, convocation, knowledge expo, etc. By involving such kind of participation of parents in different activities, the college creates and maintains the healthy relationships with the parents.

6.5.3 – Development programmes for support staff (at least three)

• Development / administrative training programmes are given to the staff. • Yoga / meditation session is arranged to get relief from routine work. • The college conducts the Faculty development Programs such as personality development programe, FDP on behavioral aspects of organization, Budget Analysis, Womens' safety, etc for Faculty to upgrade their knowledge and confidence.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

• Increase in number of MOU's and linkages with various colleges and industries. • Motivation to faculty members for quality research papers in high index UGC approved journals. • Programme on skill development and core elements and human values were organized to sensitize in students the importance of human values and ethics. • On job training programme for skill enhancement such as Talley 9.0 ERP, Python, C programming, etc. organized at college.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Nill
c)ISO certification	Nill
d)NBA or any other quality audit	Nill

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	FDP on Investor awareness	03/12/2018	19/12/2018	19/12/2018	27
2019	Importance of skill development in current environment	03/12/2018	10/01/2019	10/01/2019	120
2018	Importance of core elements human Values	03/12/2018	19/12/2018	19/12/2018	61
2019	One day Awareness Job opportunities in Private Banking Sectors Program	03/12/2018	25/01/2019	25/01/2019	84
2018	Health checkup for faculty members	07/08/2018	29/09/2018	29/09/2018	27
2018	Health checkup for students	07/08/2018	29/09/2018	29/09/2018	140
2018	Mathsmenia	03/12/2018	12/12/2018	12/12/2018	40
2018	Make your own Eco friendly Ganapati	07/08/2018	06/09/2018	06/09/2018	55
2019	Letter Report	03/12/2018	31/01/2019	31/01/2019	68

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Class to class awareness campaign for UG and PG male Female students	15/06/2018	28/02/2019	347	346
Yoga & Mediation Program	19/06/2018	21/06/2018	70	84
Organized a show of Short film "EQUAL " on gender equality for UG students	08/06/2018	08/06/2018	59	56
"Poster and Collage competition on Gender Equity"	26/09/2018	26/09/2018	22	28
Health Check Up for girls and boys	21/09/2018	21/09/2018	72	68
Personality Development workshop for all students	12/12/2018	12/12/2018	18	12

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
• "Save energy" initiative is taken by the students' union to make students aware by making them switch off lights and fans before leaving the classroom • Environmental awareness campaigns initiated by organizing seminars under NSS Unit and collage and poster competitions by college • Students prepare projects on "Environmental Science" as a part of their course curriculum on different environmental issues such as air, water, land and sound pollution, solid waste management, ecosystem and biodiversity. • Green Drive (Planting of trees) inside and outside the Campus by NSS Units of the College • Installation of ample number of Power Saving LED lights in Campus • E-waste management drive was conducted • Inter departmental correspondences made through emails and "whatsapp" group

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries

Provision for lift	Yes	2
Physical facilities	Yes	0
Ramp/Rails	Yes	0
Braille Software/facilities	No	0
Rest Rooms	Yes	0
Scribes for examination	Yes	1
Special skill development for differently abled students	No	0
Any other similar facility	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadva ntages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	0	16/08/2018	1	National Flag Coll ection Rally	National Integrity	70
2018	1	1	10/09/2018	1	Awareness Program on womens hygiene at Kalakh adak Slum area waka d,Pune	Womens health hygiene	60
2018	1	1	23/12/2018	1	Lecture on Womans harrassme nt was arranged at NSS camp	Women Safety	40
2018	0	1	14/08/2018	15	Swachhta Pandhrawa da	Cleanli ness of campus ensured	50
2018	0	1	29/09/2018	1	Blood Donation Hemoglobi n check -up camp	Blood donation	87

2018	0	1	02/11/2018	1	Observance of vigilance day	Security of the nation	65

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Handbook of Code of Conduct for students, Principal, Teachers, Head of Department, Non Teaching staff and college Governance	27/07/2018	Each stakeholder has been provided with the handbook during "Induction program" being conducted at the beginning of every year. The Handbook includes disciplines, rules and regulations to be followed in college campus.
Anti-Ragging Handbook provided by board of students' welfare ,(Savitribai Phule Pune University)	27/07/2018	Newly admitted students have been provided with the booklet issued by SPPU , to keep the campus ragging free

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Celebration of Independence Day	15/08/2018	15/08/2018	85
Sadbhavana Din	20/08/2018	20/08/2018	80
Teachers Day	05/09/2018	05/09/2018	110
Vachan Prerna Din	15/10/2018	15/12/2018	75
National Unity Day	31/10/2018	31/10/2018	60
Constitution Day	26/11/2018	26/11/2018	95
Celebration of Republic Day	26/01/2019	26/01/2019	90
Marathi Bhasha Gaurav Din	27/02/2019	27/02/2019	128

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

• Tree plantation programmes are organized by NSS Unit • The campus has been declared "plastic free" by conducting beat plastic pollution initiative. • Tobacco smoking, chewing of pan-masalas and gutka is prohibited in the college campus. Health hazards caused by tobacco smoking are repeatedly highlighted especially by the NSS unit through different events and awareness programmes • Planting of plants trees (both perennial seasonal) inside the campus • Installation of ample number of Power Saving LED lights in both Campus • e-waste management drive was conducted. • Rain water harvesting plant is installed inside the campus.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Title of the Practice: "Best Library User Award " hosted by Library Objectives of the Practice: • To motivate students to browse and read books apart from management and specified areas. • To attract students to the library. • To inculcate habit of learning through reading. • To introduce library as knowledge and information centre. The Context: Library is a place where students' visit to collect information related to curriculum. Students tend to learn most when they are actively involved in developing their knowledge. At CCS, we in Library try to motivate the students to read not only syllabus related books but also the books apart from syllabus as well. To enable the students to exploit all possible information resources available in the library and supplement their learning process and to read maximum books from the library and to increase the footfalls of students in library, Institute organizes activities such as "Vachan Prerna Divas" and also gives an award as" Best Library User" to the students. The Practice: From 2017 we College of Computer Sciences started awarding one of the students as "Best Library User". The award is given at prize distribution ceremony of Annual function "Phoenix". The Prize includes certificate and token of appreciation. The idea behind the practice is to encourage students to read more books as it will help them to get intellectually Developed. Impact of the Practice: • Visiting Library a joyful experience for students. • It increases the footfalls of students in library. Evidence of Success: The library register shows the increased footfalls and involvement of the students. Problems Encountered Resources Required- The expenditures involved in giving this "Best Library User Award" award is solely borne by Mr. N. C. Joshi, Founder of the Parent Institution. As such the Institute did not encounter any major problem in adopting and implementing best practice of giving Best Library User Award. Second best practice followed by the college: Title of the Practice: "N.C. Joshi Scholarship" Objectives of the Practice: To provide education opportunities to economically backward students and those are not eligible for scholarships offered by government To motivate students for higher education. The Context: Scholarships provide an opportunity for many people to earn an education. Without assistance from an outside source, students may have trouble paying for the degree they need in order to enter the employment and become a contributing member of society. The vision of the institute is to cater quality education among students, Hence our Founder Director Hon.Shri N.C.Joshi came up with an idea of providing concession in fees and scholarship to deserving students. The Practice: College of Computer Sciences started providing scholarship to our students from economically low background. The Scholarship includes Concession in fees. Impact of the Practice: • It helped students to achieve their desired education • Indirectly it makes student employable. Evidence of Success: It helped increasing number of students approaching higher education. Students from weak economic background started taking admissions to various professional courses provided by the institute Problems Encountered Resources Required- • Sometimes students may feel shy and don't opt for scholarship as their economic background is disclosed. • The expenditures involved in giving scholarship is borne by Management committee of the Parent Institution. As such the Institute did not encounter any major problem in adopting and implementing this best practice.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.ccspune.in/best-practices-and-institutional-distinctiveness/

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Our vision: To educate Students, enhance intellectual growth and enrich lives. "To educate Students": • The College has made efforts to shift the focus of education from teacher centric to student centric with the use of technology and innovative teaching pedagogy • We provide scholarship to students having economical problems. College provides scholarships, such as N. C. Joshi scholarship, (concession in fees) and other scholarships. • College uses e-mail and whatsapp as an interface for communication among stake holders to achieve paperless office. • To improve academic performance of the student we conduct foundation courses, ad-on and certificate programs through out the year. Which covers all the prerequisites of the subject, it helps student to understand the advance concepts and explore their talent. • Remedial coaching is conducted for weak learners. • College has its own research publication called "Innovation" (ISSN- 2394-1774) which is an open platform for our students faculty members to publish their research work. "Enhance intellectual growth and enrich lives": • To help students achieve better career opportunities, college conducts various aptitude tests and also the students with the best performance have been awarded. This activity has been proven to be useful in order to place our students in reputed industries. • College organizes various workshops and seminars every year. which will help our students, employees to improve themselves. These workshops includes soft skill development, Research Paper guidance etc. • As conversation in English is much important in industrial job profiles, we help our student to get command over the language by organizing communication skill programs. • Every year all the students and staff takes a pledge to contribute in reducing pollution. • College conducts awareness programs like organ donation, blood donation with the help of Municipal Corporation

Provide the weblink of the institution
http://www.ccspune.in/best-practices-and-institutional-distinctiveness/

8.Future Plans of Actions for Next Academic Year

Future Plan for the Institute 1. To increase students based activities. 2. To increase Add – on courses with the view to increase employability of the students. 3. To focus more on industry institute interaction for skill enhancement of the students. 4. To involve Alumni Association in active decision making of IQAC. 5. To generate more funds through Alumni Association. 6. To provide more guidance related to research work for faculty members as well as students, to motivate them for more research work, its publication, and to provide consultancy. 7. Though college has a qualified approved teaching staff, the college will try its level best to fulfil the vacant faculty positions as per university norms to establish research center and other related activities. 8. To increase welfare schemes for stakeholders and to undertake campus development programmes.